

Key Stage 1 and Key Stage 2



Westbury House School Registration Form

**Please return this form to Admissions, Westbury House School,
80 Westbury Road, New Malden, Surrey KT3 5AS**

When an application for a place at Westbury House School is made, a registration fee of £100 (per child) is required. Cheques should be made payable to Westbury House School. Please note that all registration fees are non-refundable. This applies to all age groups from Nursery to Year 6.

Once a place has been offered, a deposit of £750 (which is refundable against the final term's fees in Year 6) is required (per child). Upon receipt of this, a letter confirming the child's place will be sent.

The School reserves the right to withdraw the offer of a place if it becomes apparent that the School is unable to provide the degree of support required to allow a child to progress satisfactorily.

Parents must refer to and agree the School's terms and conditions.

This form should only be completed and signed by the parent(s) or the person responsible for payment of the school fees.

Please indicate the year and term of entry required for your child:

Year 1

Year 2

Year 3

Year 4

Year 5

Year 6

YEAR: _____

Term Entry:

Autumn (Sept)

Spring (Jan)

Summer (April)



Child's Surname

Child's First Name(s)

Date of Birth

Proposed Year of Entry

Nationality

Religion (optional)

Please provide details of languages spoken at home other than English

Is your child fluent in English? Yes No

Has your child had any additional support or assessments? Yes No

If yes, was the support through school or an external assessment e.g. CAHMS

Does your child have any mental health needs or any issues that you think might have an impact on your child's mental health and well-being?

Present School

Name of Father _____

Occupation _____

Mobile _____ Email _____

Name of Mother _____

Occupation _____

Mobile _____ Email _____

Address _____

Postcode _____ Home Tel No _____

Address of person with parental responsibility if different from previous page

Postcode _____ Home Tel No _____

How did you hear of the School *please tick all that apply*

Local reputation Present school Friends Website Open Day Visit

Advertisement *please specify where.....* Recommendation

Other *please specify*

Have you visited the School? Yes No

Please provide details of any other members of family attending the School, registered for entry, or any other connection with Westbury House School.

Is your child's name on a waiting list for any other school? Yes No

Names of other schools _____

Declaration

Please note that before offers can be confirmed, the School must receive a copy of the applicant's (child's) birth certificate or, if a visa is required to study in the UK, a copy of the child's current (up to date) passport.

As part of our safeguarding procedures we also ask to see and take a copy of the applicant's parent/carer's (up to date) passport.

- I/We understand that places are offered on the condition that children will remain in the school until taking the transfer examination for Senior Schools at 11+. A £750 deposit is required to secure the place. The £750 is set against the final term's fees of Year 6.
- I/We understand and agree that fees are payable before the first day of each term and that a term's notice is required in writing to the Head Teacher prior to his/her removal, failing this a term's fees will become payable in lieu. I/We also accept that the school reserves the right to charge interest on outstanding fees.
- I/We enclose a non-refundable registration fee of £100.
- I/We shall provide details of any specialist educational assessment that our/my child has undertaken prior to joining Westbury House School.
- I/We confirm that my/our child has no medical or social history likely to prejudice normal academic development.
- I/We understand that children whose fees are in arrears may be suspended from attendance at school.
- I have read the Prospectus, Registration and Entry Conditions and in the event of the child's admission to the School, I undertake to conform to the School's Parent Contract.

Signature of Father _____ Date _____

Name in full (please print) _____

Signature of Mother _____ Date _____

Name in full (please print) _____